

CLEAR CREEK METROPOLITAN RECREATION DISTRICT
CLEAR CREEK COUNTY, COLORADO
Board of Directors
Record of Proceedings
Regular Meeting
Wednesday, November 25, 2009

CALL TO ORDER –

President Paul Dalpes called to order the regular meeting of the Clear Creek Metropolitan Recreation District's Board of Directors at 7:04p.m. in the Activities Room at the District Facility at 1130 Idaho Street, Idaho Springs. Board members present were Treasurer Marianne Selkirk, Secretary Katie Jackson and Director Nick Ragain. Vice- President Steve Crisman was present but had to leave the meeting at the beginning due to being on-call at the hospital and Treasurer Marianne Selkirk had an excused absence. Staff present was Director Matt Robie, Personnel/Program Manager Laura Allen, and Administrative Assistant Gwen Bagby.

APPROVAL OF AGENDA –

MOTION made, seconded, and passed to approve the agenda for the regular meeting held on November 25, 2009.

- ✓ Added under New Business – City of Idaho Springs – Morgan Durham playground at Cooper/Riley Park
- ✓ Added under Old Business – Home Depot Receipts

APPROVAL OF MINUTES –

MOTION made, seconded, and passed to approve the minutes of the Regular meeting held on October 28, 2009 with corrections.

MOTION made, seconded, and passed to approve the minutes of the Special meeting held on November 4, 2009.

MOTION made, seconded, and passed to approve the minutes of the Special meeting held on November 9, 2009.

GUESTS and PUBLIC INPUT-

April Oberholser came before the Board and asked if the Recreation District would sponsor her in the Mrs. Colorado pageant as Mrs. Clear Creek County. The fee is a \$150 to sponsor her page in the pageant book and she would need an answer by Feb. 1st. The board would like this issue placed on pending matters.

CORRESPONDENCE/SUGGESTION BOX – None

STAFF UPDATE – Front Desk Manager Patty Shepherd. Details in supporting report as filed.

STAFF UPDATE – Intern Jake Houston. Details in supporting report as filed.

STAFF UPDATE – Personnel/Program Manager Laura Allen. Details in supporting report as filed.

- ✓ Board would like Laura to come back with new drafts of the front desk job descriptions with changes discussed.
- ✓ Board would like to know how many employees we have in each position.

STAFF UPDATE - Director Matt Robie. Details in supporting report as filed.

NEW BUSINESS –

- ✓ Re-grouting Tile in Locker Room Showers:
 - **MOTION** made, seconded, and passed to approve the bid from SP Construction in the amount of \$2494 for the job.
 - Would like the project done over the holidays so it will not affect the public as much.
- ✓ Rocky Mountain Revenue Management school:
 - **MOTION** made, seconded, and passed to approve \$325 for Matt to attend the Leadership Track only at the Revenue Management School.
 - Board would like a report on what Matt gained at the Leadership Track.
- ✓ City of Idaho Springs – Morgan Durham playground at Cooper/Riley Park
 - Cindy Condon wrote a letter to the Board stating that they received the grant for the playground but due to winter setting in, the construction will not be able to start until 2010. She asked the monies that the District budgeted for this project in 2009 be moved to 2010.
 - **MOTION** made, seconded, and passed to move the \$1000 from the 2009 budget to the 2010 budget.

OLD BUSINESS/PENDING MATTERS –

Matt was able to get the missing Home Depot receipts from the previous month. They were for Elmgreen Park.

CHECK REGISTER –

MOTION made, seconded and passed to approve the check register for October 2009.

TREASURER'S REPORT –

MOTION made, seconded and passed to approve the October 2009 Treasurer's report.

ADJOURNMENT –

MOTION made, seconded, and passed to adjourn the regular meeting at 9:51p.m.

Katie Jackson, Secretary

KJ/la