

**CLEAR CREEK METROPOLITAN RECREATION DISTRICT
CLEAR CREEK COUNTY, COLORADO**

**Board of Directors
Record of Proceedings
Regular Meeting
Wednesday, April 28, 2010**

CALL TO ORDER –

Paul Dalpes called to order the regular meeting of the Clear Creek Metropolitan Recreation District's Board of Directors at 8:10p.m. in the Activities Room at the District Facility at 1130 Idaho Street, Idaho Springs. Board members present were Vice-President Steve Crisman, Secretary Katie Jackson, Treasurer Marianne Selkirk and Director Nick Ragain. Staff present was Director Matt Robie, Personnel/Program Manager Laura Allen, Administrative Assistant Gwen Bagby, Facilities Maintenance Marc Reagon and Intern Cameron Corley.

APPROVAL OF AGENDA –

MOTION made, seconded, and passed to approve the agenda for the regular meeting held on April 28, 2010.

Additions:

- ✓ Guests and Public Input – Mark Morris
- ✓ New Business – Letters from Laura Davis & Bruce Whitesel
- ✓ Executive Session

APPROVAL OF MINUTES –

MOTION made, seconded, and passed to approve the minutes of the Special meeting held on March 3, 2010.

MOTION made, seconded, and passed to approve the minutes of the Regular meeting held on March 24th, 2010 with corrections.

MOTION made, seconded, and passed to approve the minutes of the Special meeting held on April 7th, 2010 with corrections.

Minutes from April 12, 2010 were tabled.

GUESTS and PUBLIC INPUT-

Applicant for the Director position Ken Charbeneau was present to observe the Board meeting.

Mark Morris came before the Board to ask if the Recreation District would help support a concert on Shelley Ballfield Saturday, July 10th. It would consist of 5 bands playing from 3:00pm-10:30pm. He presents a cost and profit analysis which showed the start up cost to be \$2100. He stated he planned to sell tickets for \$10 at the door. If he sold 250 tickets he would break even. Anything greater than that would be split 50/50 between CCMRD and the Hickory project. Mark said he did not need money from the District. Mark stated that there would be no alcohol this year and to see how it goes. He felt since it was the first year it was not needed.

MOTION made, seconded, and passed to support “The Hickory Project”.

The Board told Mark he could use the ballfields but it was explained to him he must also get the City's approval as well since we only lease the ballfields. The board agreed if he got the information together fast enough we could advertise it in the activities guide.

Staff told Mark he did not need to get as many porta-potties since there were already 3 down there that the Recreation District paid for. Mark asked about water and power. Marc Reagon told him it would be better to set the stage up on the north side of the field instead of the south side because it would sound better going against the mountain than against the highway. Laura told him power would be an issue because we blow breakers in the concession stand a lot. Mark stated he was only having small speakers and it shouldn't be an issue. Gwen asked if he would make sure the Recreation District was recognized as the sponsor because of past events we have sponsored we weren't. Mark said he would make sure of that. The Board and staff discussed making sure we had a big banner placed down there.

CORRESPONDENCE/SUGGESTION BOX – None

STAFF UPDATE – Front Desk Manager Patty Shepherd. Details in supporting report as filed.

STAFF UPDATE – Intern Cameron Corley. Details in supporting report as filed.

STAFF UPDATE – Personnel/Program Manager Laura Allen. Details in supporting report as filed.

STAFF UPDATE - Director Matt Robie. Details in supporting report as filed.

Elmgreen Park – Matt told the board that the survey was complete and there is a pin that is 5' off . This makes the park about 29' on Dave Elmgreen's property. The swings, tire swing and the bouldering wall would have to be moved. The Board would like it in writing that Tim Vogel said it was ok to move the equipment and what the easements and set backs are.

Matt told the Board he has called a couple of appraisers and nobody could give him an idea or a timeline. The Board stated there has to be someone out there to do an appraisal and they would like it done as soon as possible.

The Board discussed who should oversee this project and Marc Reagon stated he is willing to do it. The Board had concerns and thought a general contractor should because it would take a lot of Marc's time. Marc told the Board he will sit down with Matt to discuss the project and to see how much time he thought it would take and he would get back to the board.

The Board will schedule a special meeting at a later date to discuss the Elmgreen Park situation.

Lawson Whitewater Park Contract – The board reviewed the draft of the Whitewater Park contract and they would like more specific times and dollars in regards to pumping the comfort station and they would like the term to be yearly, May 15, 2010 – May 15th, 2011. Matt will forward their comments to the Open Space Commission.

NEW BUSINESS –

VGB Act – **MOTION** made, seconded and passed to approve the quote from Associated Pool Builders in the amount of \$5251.57 contingent upon that this will make the pool compliant with the VGB act by the Consumer Safety Commission. The Board would like written confirmation.

Intern Extension - **MOTION** made, seconded and passed to approve the intern's position until the next meeting in the amount of \$1832 and then the position will be reassessed. Laura will be the supervisor of this position until a new director is in place.

Van Purchased - **MOTION** made, seconded and passed to approve up to \$6200 for a van from Clear Creek County Cars. \$5700 will come from line 343 and \$500 will be split between Summer Camp and the Center.

CPRA Leadership Forum – Board did not approve Leadership Forum.

Doors And Window Replacements – Marc ask for this item to be placed on May's agenda when he can provide more information.

Letter from Laura Davis - **MOTION** made, seconded and passed to approve Laura Davis's group, Sustainable Technology Institute, to have a table in the Recreation Center to hand out information for a one month trial period.

Letter from Bruce Whitesel – The board denied Bruce's request to leasing out the Recreation District's van's for transporting students to and from Georgetown Community School.

OLD BUSINESS/PENDING MATTERS – None

CHECK REGISTER –

MOTION made, seconded and passed to approve the check register for March 2010.

TREASURER'S REPORT –

MOTION made, seconded and passed to approve the March 2010 Treasurer's report.

EXCECUTIVE SESSION -

- Motion made to go into executive session at 11:10p.m. for personnel matters pursuant to the state statue #24-6-402(4)(f). Board reconvened at 12:08p.m. for an open meeting.

MOTION made, seconded and passed to ask Beth Luther to replace Katie Jackson position on the Board.

Thomas Crisman resigned from the Board of Directors and it will be effective after the May meeting.

MOTION made, seconded and passed to accept Keith Everitt as a board member fulfilling the position vacated by Thomas Crisman.

MOTION made, seconded and passed to accept the separation agreement for Matt Robie discussed in executive session.

MOTION made, seconded and passed to have a special meeting May 3rd at 7:00pm. Agenda item will be Executive Session.

ADJOURNMENT –

MOTION made, seconded, and passed to adjourn the regular meeting at 12:25p.m.

Katie Jackson, Secretary

KJ/la